

Illustration 2.1 Risk Identification and Assessment Worksheet

| Risk Factors | | (Place a checkmark next to the description that best suits the risk factor) | |
|---------------------------------|---|--|--|
| | | Lower Risk | Higher Risk |
| 2.1 | <u>Program Characteristics:</u> | | |
| 2.1.1 | <u>Lifestage of the program</u> | More than two years | Less than two years |
| 2.1.2 | <u>Complexity of the program</u> | Low level of complexity | High level of complexity |
| 2.1.3 | <u>"Sensitivity" of the program</u> | Low level of sensitivity | High level of sensitivity |
| 2.1.4 | <u>Who decides eligibility for the program</u> | Granting agency | Provider |
| 2.1.5 | <u>Who decides amount or type of service from the program</u> | Granting agency | Provider |
| 2.1.6 | <u>Payment method</u> | Unit-times-unit-price and granting agency has independent means of knowing reasonability of price and number of units. | All other payment methods |
| 2.1.7 | <u>Competition</u> | Competitive basis | Not competitive |
| | Other characteristics: | | |
| | | | |
| | | | |
| 2.2 | <u>Provider Characteristics:</u> | | |
| 2.2.1 | <u>Provider's total funding from the department</u> | Less than \$75,000 | Greater than \$75,000 |
| 2.2.2 | <u>Provider's length of time in business</u> | More than two years | Less than two years |
| 2.2.3 | <u>Provider's experience and past performance</u> | Extensive experience and history of good performance | Little to no experience or history of problems with performance |
| 2.2.4 | <u>Provider's financial health and practices</u> | No financial difficulties or problems with financial practices | Financial difficulties or problems with financial practices |
| 2.2.5 | <u>Provider's compliance and internal controls</u> | No problems | Some problems |
| 2.2.6 | <u>Provider's fiduciary responsibilities</u> | No fiduciary responsibility | Provider has fiduciary responsibilities |
| 2.2.7 | <u>Provider's subcontracting</u> | Little to no subcontracting or effective contract monitoring function | Extensive subcontracting or ineffective contract monitoring function |
| | Other characteristics: | | |
| | | | |
| | | | |
| 2.3 | <u>Granting Agency Characteristics:</u> | | |
| 2.3.1 | <u>Granting agency's experience with the provider agency</u> | Extensive experience | Little to no experience |
| 2.3.2 | <u>Granting agency's experience with the program</u> | Extensive experience | Little to no experience |
| 2.3.3 | <u>Granting agency's monitoring methods</u> | All significant risks covered by alternate monitoring | Some significant risks not covered by alternate monitoring |
| | Other characteristics: | | |
| | | | |
| | | | |
| Overall risk assessment: | | Low risk | |
| | | Moderate risk | |
| | | High risk | |